



SHOW MANAGER'S HANDBOOK 2018

The SHJG Show Manager's Handbook is designed to give current manager's guidelines for a sanctioned SHJG show and to give new managers a step by step outline of preparation and operation for a successful and effective horse show. As a SHJG sanctioned Horse Show Manager, you are responsible for reviewing all SHJG rules pertaining to Member shows. Please note that SHJG defaults to USEF rules unless otherwise stated in their rulebook. The current rule book can be found at our web site. The board will take a close look at the elements of each show's successes & shortcomings. We want each show to be the very best our members have ever attended, and we will work hard to help you attain that status. Please call on us with questions, remembering that failure to maintain the SHJG standards can jeopardize the sanctioning of future horse show.

SHJG Show Manager's Handbook
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I. SANCTION APPLICATION PROCEDURE

The following items are all part of the application procedure. Please make sure that all are completed according to their timelines. You may mail the required information to the SHJG:

SHJG
P.O. Box 1154
Tyrone, GA 30290

**Show Sanctioning
Application and Fee**

**Due November 15th (grandfathered dates)
Due 90 days before show (new dates)
Sanctioning Fees - \$25.00 / day
Late Application = Double Sanctioning Fee**

**Proof of Horse Show Liability
Insurance (at least \$1,000,000)**

**Due 20 days before show
Late Proof of Insurance = \$100 fine**

Prize List

**Due 30 days before show
Late Prize List = \$25 fine**

- ❖ **Manager must be a current SHJG member with a working knowledge of rules and procedures for the conduct of a quality SHJG sanctioned horse shows.**
- ❖ **Shows are required to retain 3 trainers available on the grounds that are familiar with SHJG rules and regulations to serve as stewards for the show. Stewards/trainers must be listed in the prize list.**
- ❖ **The horse show sanctioning fee includes mailing list of all current members. It is the horse show manager's responsibility to notify the SHJG Show Standards Chairman if list is needed. Address changes throughout the year and updates will be available upon request.**
- ❖ **Do not print or advertise as "SHJG Sanctioned" before receiving written approval either by mail or email. SHJG Sanctioned advertising without approval = \$100 fine.**

The SHJG Board may use (but is not limited to) the guidelines above for assessing fines for specific infractions. These examples include the Board's areas of responsibility to the Association for monitoring recognition and conduct of SHJG shows. Final approval of penalties is decided by the SHJG Board of Directors.

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II. PRIZE LIST REQUIREMENTS

- Horse Show Name
- Date of Show
- Location of Show (include map or directions)
- "SHJG" sanctioning on cover of prize list
- Start Times
- Warm-Up Time (or notice of "no warm-up")
- Manager's Name and Phone number
- The individual or organization financially responsible for horse show obligations
- Secretary's Name, Address, Phone number, and Fax number
- Judges', Stewards' (including 3 SHJG trainers), and Announcers' Names
- SHJG membership application with current dues amounts
- Entry form with spaces for membership numbers of rider, owner and horse
- Complete & accurate class specifications with fence heights; descriptions & qualifications for rated and non-rated classes
- Amount of entry fees and prizes offered
- Policy statement on late entries
- Release form (must be signed by every adult entrant or parent or trainer; this legal document protects each show separately)
- Show's option to combine or divide Classes, as Warranted by entries.
- Hard Hats must be worn by all mounted riders at all times. All riders must wear ASTM-SEI Approved Helmets with a properly-adjusted (snug) harness.
- Attire to be determined by management but must be stated on prize list.

THE FOLLOWING RULE STATEMENTS MUST BE INCLUDED IN YOUR PRIZE LIST:

- Disqualification clause due to acts of discourtesy toward officials.
- Management may restrict the courtesy circle with a mandatory dotted line.
- The three-minute rule may be put in effect at any time upon announcement.
- All divisions must have 3 entries in each class for Champion and Reserve Champion points to count. Otherwise, only class points will be awarded.
- Hunter courses shall simulate obstacles found in the hunt field, such as natural rails, gates, walls, etc.
- Show management rules and policies:
 - Dogs on leash; fines and/or impoundment may be enforced.
- DIVISION SPECIFICATIONS FOR RATED SHJG CLASSES MUST APPEAR IN THE PRIZE LIST. Division specifications for SHJG and GHJA rated classes are in the next section.
- A statement stating that members must attend shows hosted by two separate hosts (Finals is not included) in order to be eligible for Year-End Awards.

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III. PERSONNEL REQUIREMENTS

The following personnel must be on site from start of warm-up until end of show:

- Manager**
- Secretary**
- Steward**
- Qualified Medic**

On site one hour before start of show until end of show (unless manager requests otherwise):

- Announcers**
- Jump crew and course designer**
- Food concessions**
- Runners**

The following should be on call with phone numbers posted in the office with the secretary:

- Veterinarian**
- Farrier**
- Emergency services**

The following forms must be available in the office:

- Class schedules**
- SHJG membership applications**
- SHJG horse/pony registration forms**
- SHJG evaluation questionnaires**

SHOW MANAGER'S HANDBOOK

III. PERSONNEL REQUIREMENTS

A. Medic Requirements

Medic must have no other duties at the horse show, and must be a currently certified or licensed EMT, or a Paramedic. A physician or nurse trained in pre-hospital trauma and is currently certified in Advanced Trauma Life Support (ATLS), Basic Trauma Life Support (BTLS), Pre-Hospital Trauma Life Support (PHTLS) or is a First Responder is allowed at this time. All certification cards must be presented to the steward upon request.

The following suggested list was compiled by an EMT defining the essential contents of the Medic's bag: (These are just suggestions. The SHJG has a back board)

Current EMT card
Current CPR card
Note pad and pen (To record vitals and patient information)
Adult cervical collar
Pediatric cervical collar
Triangular bandages (3 point slings)
Heavy duty shears (For removing clothing or cutting boots)
3" and 4 "Ace bandages
4x4 sterile gauze bandages (For eye wounds)
4x4 non-sterile gauze bandages
Butterfly bandages (For wounds that may need to be stitched)
Stretch roll gauze
Surgical tape
Instant ice packs
Advil
Tylenol
Baby aspirin (For children and heart attacks alike)
Ambu Bag for CPR (Resuscitation device)
Oral airways – multiple sizes
Nasal airway w/lube
Stethoscope
Blood pressure cuff
Benadryl w/spoons
Non-adhering dressings
Rubber gloves
Pen light (To check pupils, ears, noses)
Cloth band aids (To adhere to wet or sweaty skin)
Plastic band aids
Children's cartoon band aids
Scissors
Tweezers
Ammonia inhalant capsules
Window punch (For children or pets locked in a hot car)
Splints of multiple sizes
Neosporin
Hydrogen Peroxide
Hydrocortisone cream
Bee sting ointment
Thermometer (To detect heat exhaustion)
Replacements for major items with us at shows

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III. PERSONNEL REQUIREMENTS

B. Show Secretary Requirements

Below is a list of paper work required by the SHJG in order to record member's show points for year-end award, to keep accurate documentation of file in case of questions or disputes, and for recognition of winners by appropriate horse show publications. *IT IS VITALLY IMPORTANT AND REQUIRED AS AN ENFORCEABLE SHJG RULE THAT ALL COMPLETED RECORDS BE SENT TO THE ASSOCIATION'S EXECUTIVE SECRETARY WITHIN 10 DAYS OF THE END OF THE HORSE SHOW!!*

Mail to: SHJG, P.O. Box 1154, Tyrone, GA 30290
Email to: kclangford6@gmail.com

1. Class and division result sheets must designate winners of 1st through 6th places and champion and reserve champion places. SHJG member's number and horse registration numbers must be included in the areas provided on the results if the entrant has submitted these numbers on their entry blank or the prescribed manner.
2. Judges' score cards from each class must be maintained for one year, either by the show secretary or show management.
3. Class sheets with names and back number of each horse & rider in every class.
4. Point sheets from each hunter division (equitation classes do not award champion and reserve champion places for end of year points)
5. SHJG membership applications and accompanying check payable to "SHJG".
6. Horse registration forms and accompanying checks payable to "SHJG".
7. Copies of all entry forms with owner/horse/rider SHJG membership number must also be maintained by the secretary or show management for one year. If you have questions or need forms, please contact the Executive Secretary.
8. A check for money generated by the SHJG Equitation Challenge. \$15.00 per rider competing in this class must be paid to the SHJG within 10 days after the show.

THE POINT SYSTEM

Champion and Reserve Champion ribbons and bonus points shall be award to 2 of the 4 horses in a hunter division which have acquired the most points over fences; under saddle points are then added to their jumping points to determine the highest 2 scores. In the case of a tie, the horse with the most points over fences shall become the Champion or Reserve Champion. If the over fences points are tied, there shall be a hack-off between the two horses with the judge making the final decision.

SHJG show points shall be awarded as follows:

- 1st place = 10 points
- 2nd place = 6 points
- 3rd place = 4 points
- 4th place = 2 points
- 5th place = 1 point
- 6th place = .5 point

Champion = 20 Bonus Points Reserve = 12 Bonus Points

HUNTER, EQUITATION AND MEDAL POINTS

Individual class points are scored but a Champion and Reserve Champion place are not awarded for SHJG-rated Equitation and Jumper classes.

Show management may offer championships that apply only toward their own show series' awards.

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IV. DIVISION SPECIFICATIONS

GHJA Class Specifications

Hunter Over Fences

To be shown over at least eight fences at the required height. To be judged on performance and soundness unless otherwise stated.

Hunter Under Saddle

To be shown at a walk, trot and canter. Light contact with the horse's mouth is required. Martingales not permitted.

Courses

Hunter courses will simulate fences found in the hunt field such as brush, wall, in-and-out, oxer, post and rails, gate, aiken, bank, coop and panels.

All hunter divisions will be held in accordance with GHJA rules. Hunter Divisions with less than 3 entries may be combined. Pony must possess and present to the office a GHJA or USEF measurement card to compete in any Pony Hunter division.

Equitation Classes

Short Stirrup Equitation

Open to qualified Short Stirrup rider. Fence height 2'.

Long Stirrup Equitation

Open to qualified Long Stirrup riders. Fence height 2'3".

Equitation 11 & under

Open to Juniors whose 12th birthday is not before December 1, 2017. Fence height 2'. *No straight lines may be set at less than 60'.*

Equitation 12-14

Open to Juniors whose 15th birthday is not before December 1, 2017. Fence height 2'6". *No straight lines may be set at less than 60'.*

Equitation 15-17

Open to Juniors whose 18th birthday is not before December 1, 2017. Fence height 3'

Adult Equitation

Open to all Adult Amateurs. Fence height 3'

Medal Classes

Specifications for GHJA Medals

Must be a GHJA Member to compete in the GHJA Medal classes. To be shown over a modified jumper-type course of at least 8 fences. The course must include at least one oxer and one change of direction. To be judged on seat, hands, guidance, and control of the horse. A minimum of 6 riders, if available, will be required to show on the flat. The flat performance of the selected riders shall count for 25%. Three entries must compete both phases for qualification points to count. Judges may require riders to perform any USEF test 1-19. Management has the option of placing two tests from USEF 1-9 in lieu of the 25% flat phase. Three entries must complete the over fences and testing requirements for qualification points to count. The J.D. Pounds and Laura Tison Adult Medal cannot run concurrently with any other classes.

GHJA Pony Medal

Ponies with measurement cards to be ridden by Junior riders. Small ponies to be ridden by Junior riders 12 years of age or under to be jumped at 2'. Medium ponies to be ridden by Junior riders 14 years of age or under to be jumped at 2'3". Large ponies to be ridden by Juniors to be jumped at 2'9".

J.D. Pounds Junior Medal

Open to Juniors on horses. Fence height 3'.

Laura Tison Adult Medal

Open to Adult Amateurs on horses or ponies. Fence height 3'. Ponies may not be shown by a junior in any other classes

GHJA Medals can be combined if there are less than three in any of the three medals. However rider/horse must jump at appropriate fence height.

Jumper Classes

.80 m (2'7") Jumper

Open to all riders on horses or ponies.

Low Child/Adult Jumper .85 m (2'9")

Open to Junior and Amateur riders on horses or ponies.

.90 m (2'11") Jumper

Open to all riders on horses or ponies.

Child/Adult Jumper .95 m (3'1")

Open to Junior and Amateur riders on horses or ponies.

1.00 m (3'3") Jumper

Open to all riders on horses or ponies.

1.10 m (3'7") Jumper

Open to all riders on horses or ponies. Horse/Rider combination may NOT cross enter into Child/Adult Jumper classes at the same show.

Hunter Classes

Pre-Children's Hunter

Open to Junior riders on horses or ponies; horse/rider combination may not have competed at 3'3" or higher at any Local or Regular Member horse show in the previous 3 years. Fence height 2'6". Horse rider combo MAY NOT cross enter into children's hunter.

Pre-Adult Hunter

Open to Adult Amateur riders on horse or ponies; horse/rider combination may not have competed at 3'3" or higher at any Local or Regular Member horse show in the previous 3 years. Fence height 2'6". Horse Rider Combo MAY NOT cross enter into Adult hunter.

Modified Hunter

Open to all horses or ponies ridden by juniors, amateurs or professionals. Fence height 2'9".

Open Hunter

Open to all horses or ponies ridden by juniors, amateurs or professionals. Fence height 2'6" or 3'. Rider may show at either height group at rider's or trainer's discretion.

Children's Hunter

Open to all horses ridden by a Junior. Fence height 3'. Horse/rider combo MAY NOT cross enter into Pre-Children's Hunter.

Adult Amateur Hunter

Open to Adult Amateur riders on horses or ponies. A pony ridden in the Adult Amateur Hunters may not cross enter into any Pony Hunter division or Junior Equitation classes or Junior Medal at the same show. Fence height 3'. Horse/rider combo MAY NOT cross enter into Pre-Adult Hunter

Performance Hunter 3'3"/3'6"

Open to all riders on horses.

Schooling Pony

Open to Junior riders only on ponies. Fence height 2' or 2'6". May jump either height at the rider's or trainer's discretion.

Small Pony Hunter

Open to Junior riders 12 years of age or under on ponies not to exceed 12.2 hh. Fence height 2'.

Medium Pony Hunter

Open to Junior riders 14 years of age or under on ponies over 12.2 hh, but not to exceed 13.2 hh. Fence height 2'3".

Large Pony Hunter

Open to Junior riders on ponies not to exceed 14.2 hh. Fence height 2'9".

Short Stirrup Hunter

Open to riders ages 12 years and under, on horses or ponies, in their first or second year of showing over fences higher than 18" in any horse show. NOTE: Participation in once around-twice around or beginner and crossrail classes will not count as part of these two years as long as the jump height does not exceed 18". Riders may show in Short Stirrup classes for two consecutive years. The two separated or divided in any manner. If a rider ages out of Short Stirrup after one year of eligibility, the rider may compete in Long Stirrup Hunter and Equitation divisions for the next consecutive show year, concluding the continuous two years of eligibility for these division. Short and Long Stirrup eligibility are to counted together; a rider may compete in Short and/or Long Stirrup divisions for a total of two consecutive show years. Year will begin December 1st and end November 30th. Fence height 2'. Throughout the competition year in order for Short Stirrup eligibility to remain intact and in order for Short Stirrup riders to remain eligible to show in Short Stirrup classes at the year end GHJA Finals horse show and to remain eligible for GHJA year end awards in the Short Stirrup divisions:(i) A short Stirrup rider on a pony may cross-enter into schooling Pony (2' or 2'6"), age group equitation and non recognized classes where fence heights do not exceed 2'6" (ii) A Short Stirrup rider on a pony MAY NOT cross-enter into: Pony Hunter, GHJA Pony Medal, Open Hunter at any height, any medal classes recognized or non recognized, nor any non-recognized classes where fence heights exceed 2'6". A Short Stirrup rider on a horse MAY cross-enter into: Pre-Children's Hunter 2'6" age group equitation, and non-recognized classes where fence heights do not exceed 2'6"

Long Stirrup Hunter

Open to Amateur and Junior riders, 13 years of age and older, in their first or second year of showing on ponies or horses over fences higher than 18" in any hunter show. Note: Participation in once around-twice around or beginner and crossrail classes will not count as part of these two years as long as the jump height does not exceed 18". Adult riders who are re-entering the show ring after an absence cannot have shown over fences higher than 2'6" in the past 5 years. A rider may cross enter only into Hunter divisions and age group equitation at the same show if fence height does not exceed 2'6", not to include any medal classes. Riders may enter non-recognized classes where fence heights do not exceed 2'6". Riders may not enter "under saddle" or "flat" classes that do not fall within these parameters. Riders may show in Long Stirrup classes for two consecutive years. Year will begin December 1st and end November 30th. Fence height 2'3". See current GHJA Rule Book for further clarification regarding eligibility.

GHJA Equitation Challenge

GHJA Equitation Challenge

Open to all Junior and Adult Amateur GHJA members on horses or ponies. To be judged at a walk, trot, and canter. Competitors will be asked to perform at least two of the following USEF tests chosen by the Judge: #1-Halt (4 to 6 seconds) or Halt and Back; #2-Hand gallop; #9- Ride without stirrups; #15-Change leads on a line demonstrating a simple or flying change of lead; #17- Canter on the counter lead (Note: no more than twelve horses may counter canter at one time). Martingales are not permitted. Riders receiving outside assistance or coaching while in the arena will be eliminated. Riders who have won the final GHJA Equitation Challenge in the previous three years are no longer eligible to compete in this class. November 1st is the cut-off date for riding in qualifying classes at shows.

SHJG RATED CLASSES AND DIVISIONS

MODEL: Judged on conformation and way of going.

SHOWMANSHIP: Judged on the handlers ability to show horse in hand to its best advantage; and on the handler. Pattern will be determined by the judge.

LEAD LINE: Open to beginner riders on horses led by a helper. Riders may not show in any other classes other than Walk/Halt.

JUNIOR/ADULT PRE-BEGINNER DIVISION -• Limited to riders in their first two years of showing who are 12 and under as of 12/1/17 (juniors) OR 13 and over as of 12/1/2017 (adults). Division: walk/halt and walk/trot equitation class, and a walk/trot pleasure class (judged on suitability of horse as a beginner mount, not judged on movement of horse).

JUNIOR/ADULT BEGINNER GROUNDRAILS DIVISION – Limited to riders in their first two years of showing who are 12 and under as of 12/1/17 (juniors) OR 13 and over as of 12/1/2017 (adults); consisting of the following three classes: ground rails once around clock-wise, ground rails once around counter-clock-wise and walk/trot under saddle class.

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Riders may either ride in Junior/Adult Pre-Beginner Flat Division or Junior/Adult Beginner Flat Division, but not both.
JUNIOR/ADULT BEGINNER HUNTER HACK DIVISION: Open to junior/adult riders who are no longer eligible for Pre-Beginner but who are not yet ready to jump a course of crossrails. The division consists of three classes: Beginner Hunter Hack Equitation – riders will be asked to walk/trot/canter and then, individually, execute a short pattern test. Beginner Hunter Hack Pleasure will be judged as a pleasure class and the riders will be asked a horsemanship question. Beginner Hunter Hack O/F will walk/trot/canter and then line up to jump two jumps (at the judge's discretion). Riders may choose to trot or canter the crossrails. This division is open to Groundrail riders and Junior/Adult Beginner Flat riders. Junior Beginner riders must be 12 or younger as of 12/1/17, Adult Beginner riders are 13 or older as of 12/1/17. Classes may be split if more than 3 entries in each age group.

JUNIOR / ADULT BEGINNER FLAT DIVISION: Riders must be in their first two years of showing. Riders may not ride in Pre-Beginner, Crossrail Hunter, or Mini Hunter Divisions. Division consists of an equitation class, a pleasure class (judged on suitability of horse as a beginner mount, not judged on movement of horse), and a canter one at a time class (riders will walk/trot together). Jr. Beginner riders must be 12 or younger as of 12/1/17, Adult Beginner riders are 13 or over as of 12/1/17. Classes may be split if more than 3 entries in each division.

JUNIOR / ADULT BEGINNER CROSSRAIL DIVISION: Riders may not enter Pre-beginner division. Riders may enter Jr. Beginner Flat Division OR Crossrail Hunter Division, but not both. Riders are not penalized for trotting in jumping classes. Once around and twice around will be in opposite directions. Jr. Beginner riders must be 12 or younger as of 12/1/17, Adult Beginner riders are 13 or over as of 12/1/17. Classes may be split if more than 3 entries in each division.

CROSSRAIL HUNTER DIVISION: Open to horses in their first two years of showing or riders in their first two years of showing, not including beginner years. Horse/rider combination may only cross enter into Mini Hunter OR Jr./Adult Beginner Crossrails (but not the Jr./Adult Beginner Flat division).

MINI-HUNTER 18"-2' DIVISION: Open to all horses in their first two years of showing OR riders in their first two years of showing, not including beginner years. Horse/rider combination may only cross enter into Crossrail Hunter division and Hunter Hack 2' class.

LIMIT EQUITATION OVER FENCES: open to riders in their first two years of showing (not including Beginner years) and competing in Crossrail Hunter and/or Mini Hunter. Fence heights will be offered as crossrails or the 18"-2' vertical options. Riders will jump their respective heights (ie. If the rider is competing only in Crossrail Hunter then the Equitation height will be crossrails. If the rider is competing only in Mini Hunter then the Equitation height will be verticals. If the rider is competing in both then the rider has the option of either crossrails or verticals). The Equitation O/F class will remain open through Mini Hunter.

PLEASURE HORSE/PONY: Judged on suitability as a pleasure mount.

HUNTER HACK 2': Judged on the flat and two fences. Open to all horses and riders. Does not count against short stirrup eligibility.

LOW HUNTER 2': Open to all horses and riders.

GREEN HUNTER 2': Open to all horses/ponies in their first 2 years of showing. Horses may not compete in any other division where fence heights exceed 2'6".

SCHOOLING HUNTER 2'3": Open to all horses and riders.

SHJG MEDAL FOR JUNIORS ON PONIES: Fences 2' or 2'6". Must be SHJG member and not have won a SHJG pony medal final in the past 3 years. Medal classes are open to all riders to be shown over a modified jumper type course of at least eight fences. O/F will count for 75%, flat will count 25%. Riders must earn either two blue ribbons or accumulate 20 points to qualify for the year-end medal finals class.

SHJG MEDAL FOR JUNIORS ON HORSES: Fences 2' or 2'6". Must be SHJG member and not have won a SHJG horse medal final in the past 3 years. Medal classes are open to all riders to be shown over a modified jumper type course of at least eight fences. O/F will count for 75%, flat will count 25%. Riders must earn either two blue ribbons or accumulate 20 points to qualify for the year-end medal finals class.

BILL RUSSELL ADULT MEDAL: Fences 2' or 2'6" (18 and over). Must be SHJG member and not have won a SHJG adult medal final in the past 3 years. Medal classes are open to all riders to be shown over a modified jumper type course of at least eight fences. O/F will count for 75%, flat will count 25%. Riders must earn either two blue ribbons or accumulate 20 points to qualify for the year-end medal finals class.

SHJG JUMPER: No time limit, 4 faults for each knock down. (Altering the height of the jump). 3 refusals shall be elimination. Horses with no faults will go to the Jump off. The "Jump Off" is to be a shortened course, the fastest time wins. All jumper classes will be Table II B unless otherwise stated.

SHJG EQUITATION CHALLENGE: This is a flat class open to any junior or amateur on horses or ponies who have not won this class at Finals in the past 3 years. The judge must walk/trot/canter the riders both ways before any cuts may be made. They then have to ask the riders to do 5 out of 11 tests.

The test options are:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Sitting trot • Halt • Back • Turn on forehand • Turn on haunches • Counter canter | <ul style="list-style-type: none"> • Change of lead • Pattern • No stirrups • Horse swap • Ask a question |
|--|--|

Riders will accumulate points all year long and the top 20 riders will compete at finals. At the finals there will be a written test that must be taken no later than Saturday night. In the lineup the test score will be combined with your riding score. (50/50)

SOUTHERN HUNTER JUMPER OF GEORGIA
P.O. Box 1154, Tyrone, GA 30290
APPLICATION FOR HORSE SHOW SANCTION

NAME OF SHOW: _____

LOCATION: _____

- SHJG Sanction Fee (\$25 per day) = \$ _____
- How many shows would you like to sanction? _____
- Will the show also be GHJA Local Sanctioned? Yes or No

DATES REQUESTED (Please specify if the date(s) you would like to have your horse show, in order of preference*):

____/____/____ (1st Choice) ____/____/____ (2nd Choice)
 ____/____/____ (3rd Choice) ____/____/____ (4th Choice)

**Please note, dates will be assigned in the order outlined in the Show Manager's Handbook*

SHOW MANAGER: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____ SHJG # _____

I hereby agree to operate show(s) applied for above in accordance with the rules and regulations of the Southern Hunter Jumper of Georgia.

X _____
Signature *Date*

INDIVIDUAL OR ORGANIZATION FINANACIALLY RESPONSIBLE FOR HORSE SHOW

NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

I hereby agree to operate show(s) applied for above in accordance with the rules and regulations of the Southern Hunter Jumper of Georgia.

X _____
Signature *Date*

<u>OFFICIAL USE ONLY</u>	
APPLICATION DATE: _____	DATE MEMBER DUES PAID: _____
AMOUNT OF PAYMENT: \$ _____	BY CHECK NO. _____
DATE REVIEWED BY SHOW STANDARDS COMMITTEE: _____	

Southern Hunter Jumper of Georgia

Mail Entries to:
Show Secretary's Information
 HERE

Please make check out to: FILL OUT Fax
 Entries to: FILL OUT

YOUR SHOW NAME HERE

YOUR SHOW DATE HERE

EVERY HORSE ON THE GROUNDS MUST BE OFFICIALLY ENTERED ON ENTRY FORM

OFFICE USE	COGGINS	HORSE	RIDER	AGE

CLASS #	PONY S/M/L
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FOR SHJG AND GHJA POINTS TO COUNT AT THE END OF THE YEAR THE FOLLOWING MUST BE FILLED

HORSE NAME, SHJG, GHJA #	# OF STALLS @ \$25 NIGHT \$45 WEEKEND
RIDERS NAME, SHJG, GHJA #	# OF GROUNDS FEES @ \$20
OWNER NAME, SHJG, GHJA #	LATE FEES @ \$5.00
Every entry at a competition shall constitute an agreement and affirmation that all participants (owner, lessee, trainer, manager, rider, coach, and their principles):(1)shall be subject to the constitution and rules of the Association and the local rules of the competition: (2) every horse, rider and owner is eligible as entered, (3) agree to be bound by the rules of the competition and will accept the final decision of the horse show; (4) agree that they participate voluntary in the competition fully aware that horse sports and the competition involve inherent dangerous risk of serious injury or death, and by participating they expressly assume any risk of all injury or loss and agree to indemnify and hold the competition and their officials, directors, employee and agents harmless from and against all claims including for any injury or loss suffered during or in connection with competition, whether or not such claim, injury or loss results, directly or indirectly, from the negligent acts or omission of said officials, directors, employees or competition. WARNING Under Georgia law, an equine activity sponsor or equine professional is not liable for an injury to or the death of a participant in equine activities resulting from the inherent risks of equine activities, pursuant to Chapter 12 of Title 4 of the Official Code of Georgia Annotated.	OFFICE FEES @ \$12.00 per rider
	CLASSES FEES X @ \$11
	NON-MEMBER FEE @ \$15
	SHAVINGS - BAGS X @ \$7
	Tack Stall X @ \$20 / #
TOTAL	

**ENTRIES NOT SIGNED WILL NOT BE ACCEPTED *SIGNATURES REQUIRED IN THREE PLACES AT THE X's BELOW.
 *SIGNATURE INDICATES THAT YOU AGREE TO BE BOUND BY ALL APPLICABLE RULES AND TERMS STATED**

X	X	X
OWNER'S SIGNATURE (MUST BE 18 YRS)	TRAINER'S SIGNATURE	RIDER'S SIGNATURE (IF UNDER 18 PARENT, GAURDIAN OR TRAINER)
NAME	NAME	NAME
ADDRESS	ADDRESS	ADDRESS
CITY,STATE,ZIP	CITY,STATE,ZIP	CITY,STATE,ZIP
PHONE	PHONE	PHONE

2018 SHJG Membership Application

Renewal New Date: _____ I am enclosing \$ _____ Check # _____

SHJG Membership # _____

Name*: _____

**Please print name in the exact manner in which it will be used to sign in at all horse shows.*

Date of Birth (juniors only): _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Fax: _____ E-mail Address: _____

Trainers: _____ *Please include my information in the online and printed Trainers Directory.*

Barn Name: _____ Barn Website: _____

Annual membership dues:

Family \$50 (1 senior & 1 junior member)

Senior \$30 members who are 18 years of age or older as of December 1, 2017

Junior \$25 members who have not reached 18th birthday as of December 1, 2017

Lifetime \$200 for juniors and \$240 for seniors

Applicant Signature: _____ Date: _____

Applicant hereby agrees to be bound by the Bylaws and Rules of the SHJG now in effect or as subsequently adopted.

Application for Horse Recording

New Recording \$25 lifetime recording of horse

Name Change \$5 to change the registered name on a horse with an existing SHJG membership

Owner Change \$5 to transfer permanent ownership from one SHJG member to another SHJG member

Lease Change \$5 to transfer temporary ownership from one SHJG member to another SHJG member

Date: _____ I am enclosing \$ _____ check # _____.

GHJA Recording #: _____ USEF Recording #: _____

Horse Name: _____

Sex (circle one): Mare Gelding Stallion

Breed: _____ Color: _____ Height: _____

Owner*: _____

**Owner must be a current SHJG member*

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

****There will be a \$25 NSF charge for all checks that are returned from the bank****

Please remember that a medic's report must be turned into SHJG if an incident occurred.

Horse Show Medical Report

Horse Show: _____

Location: _____

Date: _____

Injured Individual: _____ M ___ F ___

Age (minor) _____

Nature of Injury: _____

Treatment: Onsite ___ Transported ___ None required ___ Refused ___

If treatment is recommended and refused, adult signature is required below.

Person Treating: _____ Level of Training: _____

Describe treatment and/or recommendations:

Location where injury occurred:

Show ring ___ Warm up ring ___ Stable area ___ Parking ___

Other _____ Time _____

Were you a witness to the incident? Yes ___ No ___

If not, how and by whom was the incident

reported to you? _____

Alleged cause of injury: _____

Protective equipment worn by injured: _____

Date: _____

Signature of reporting medic: _____

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Release:

I, the undersigned, understand that treatment or transport or specific action is/was recommended by the medic on duty but is/was declined/refused by me. I hereby release the SHJG, Horse Show Management, the horse show facility, and their respective officials, employees, and agents from any liability, claims, actions, charges, costs or expenses resulting from my decision.

_____ Date: _____

Signature of injured individual or adult guardian of a minor individual

Show Managers'/Secretaries' Checklist

<u>Timing</u>	<u>Task</u>
<u>Dec. 1st</u>	Grandfathered dates sanctioning applications and fees (\$25/day) due *
<u>90 days</u> prior to show at least	New dates sanctioning application and fees (\$25/day) due at least 90 days prior to the show. O therwise, sanctioning fees will be doubled (\$50/day) *
<u>30 days</u> prior to show at least	Prize list due to S how S tandards Committee.* Late submission results in \$25 fine.
<u>20 days</u> prior to show at least	Proof of Horse Show Liability Insurance (at least \$1,000,000.00 coverage) due * If late, a \$100 fine will be assessed.
Once <u>show is approved</u>	Send email to Amandanjordan1@gmail.com to include in schedule on SHJG website. This is optional but recommended in order to have a good show.
Once <u>Prize List is approved</u>	<ul style="list-style-type: none"> - Send prize list to Amandanjordan1@gmail.com to post on website. This is optional but recommended in order to have a good show. - Contact Karina Langford at kclangford6@gmail.com and request current mailing list to mail out prize lists. Again, this is optional.
<u>At the show</u>	Provide SHJG Membership Application which can be downloaded and printed at www.shjgonline.com ->Libraries->Rider Membership & Horse Recording Form.
<u>Within 10 days after the show</u>	<ul style="list-style-type: none"> - Mail membership applications & horse recordings w/ checks to SHJG* - Deliver points report along w/ rider's back number list to SHJG in one of the following manners: <ul style="list-style-type: none"> o Form that can be found at www.shjgonline.com -> Library -> Points Recording Form; or Email points to kclangford6@gmail.com o If you use timeslice program, please email individual class result and Division Circuit points report - SHJG has a Sportsmanship Award. A SHJG member may be nominated by the manager of each show for this award and will be voted on at the end of the year by the SHJG Board. If you see a SHJG member worthy of nomination at your show, please email that nomination to kclangford6@gmail.com
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* Must be mailed to **SHJG**, P. O. Box 1154, Tyrone, Ga 30290

Thank you for sanctioning your show with **SHJG**. If you have any questions, please contact Kristie Renaud, 404-405-9854 or kristielrenaud@gmail.com